

Instruction to your Bank or Building Society to pay Direct Debits.

RNPFN/DD1

Please complete the whole form and return it to:
LV=, County Gates, Bournemouth BH1 2NF.

1. Name and full postal address of your Bank or Building Society.

To: The Manager
Bank/Building Society
Address
Postcode

2. Name(s) of Account Holder(s)

3. Branch sort code (from the top right hand corner of your cheque) -

Service User Number

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4. Bank /Building Society Account Number

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5. LV= Reference Number

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6. Instruction to your Bank or Building Society
Please pay Liverpool Victoria Friendly Society Limited Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with Liverpool Victoria Friendly Society Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)	
Date	

Banks and Building Societies may not accept Direct Debit instructions from some types of account.

Payer Details

Name

Address

Telephone Number

Policy owner ID(s)

Notes

Signature	Full Name (PRINT)	Date
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Please return both completed parts of the form to the following address: LV= County Gates, Bournemouth BH1 2NF.

LV= and Liverpool Victoria are trade marks of Liverpool Victoria Friendly Society Limited and LV= and LV= Liverpool Victoria are trading styles of the Liverpool Victoria group of companies. Liverpool Victoria Friendly Society Limited (LVFS) is a member of ABI, AFM and ILAG and is authorised and regulated by the Financial Services Authority and entered on the Financial Services Authority Register, registration number 110035. Registered Office: County Gates, Bournemouth BH1 2NF. Telephone number 01202 292333. To help continually improve customer service, calls may be monitored and/or recorded.

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The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debit.
- If there are any changes to the amount, date or frequency of your Direct Debit LV= will notify you 10 working days in advance of your account being debited or otherwise agreed. If you request LV= to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by LV= or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when LV= asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.